



WebsterRogers LLP

HR & Payroll Services

WebsterRogers LLP specializes in providing client-focused, scalable solutions in the areas of Human Resources Consulting and Payroll Services. We have an excellent track record of providing the expertise and best-in-class services to run back office administrative functions that keep businesses running smoothly, efficiently, and profitably. Our personal service and support, paired with seamless conversions and easy transactions, gives us a leg up on the competition.

We offer a depth of resources and top-notch services including accounting, tax, payroll & employee benefits, practice management, consulting, and compliance.

Payroll Services

Payroll Processing

Benefit time report (vacation/sick/PTO tracking)
Direct deposit of wages
General ledger interface
Internet report service
Internet time clocks
Online payroll
Payroll maintenance

- Changes
- Deductions
- Advances
- Garnishment administration
- Check reconciliation
- Year-end W-2s
- New hire reporting

Payroll reports
Payroll tax filing, federal unemployment, quarterly tax reports, state unemployment returns
Payroll tax law monitoring
Payroll-related recordkeeping, inquiries, and verifications
PC, phone, or fax input
Register prior to processing
Reporting service
State and federal withholding and tax deposits
Workers' compensation report

State Unemployment Insurance

Claims administration
Employer coaching for claims
Rate analysis
Toll-free support line

Benefits Services and Administration

401(k) Plans

5000 + fund options
Compliance testing
Daily account valuation
Design, set-up, & administration
Filing of Form 5500
Loan policy design
Multiple investment options including SDBA and new comparability
Participant online account access
Profit sharing plan design
Retirement plan consultation

Flexible Spending Account Plan Administration

Daily claims processing and check reimbursement
Direct deposit of reimbursement checks
Employee enrollment
Plan design and set-up

Cobra Administration



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Human Resource Services

Human Resources

Certified Human Resources Specialist
Compensation surveys
Custom employee handbook
Employee benefit plan enrollment
Employee document management
Federal and state labor law updates
Hiring and interviewing
Job descriptions
Litigation prevention
Litigation referrals
New employee orientation
Onsite HR seminars
Paperless document storage
Performance appraisals
Progressive discipline/employee issues
Regulatory compliance
Supervisor/Management Training
Task management

Risk Management and Safety

OSHA federal/state mandatory program development
Worksite safety analysis and support
Worksite safety training

Affordable Care Act (ACA)

Compliance assistance
Forms filing
Training

Onboarding Processing

Performance reviews
Progressive discipline tracking
Talent management



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